

DODGE COUNTY EXECUTIVE COMMITTEE

June 5, 2018, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Marsik, Sheahan-Malloy, and Schmidt.

Member(s) absent: Maly (Excused).

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Physical Facilities Director Russ Freber; ERP Project Director Ross Winklbauer; Land Resources and Parks Director Bill Ehlenbeck; Human Resources Director Sarah Hinze; Child Support Director Bernie Mueller; Dodge County Planning and Economic Development Administrator Nathan Olson; Thrive- ED President Vicki Pratt; Thrive-ED Representative Julie Olver; Thrive-ED Representative Maya Roberts; Jefferson County Administrator Ben Wehmeier; Dodge County Sheriff's Office Communications Director Christine Churchill; County Board Supervisor Jeff Schmitt; County Board Supervisor Richard Greshay; County Board Supervisor Dan Hilbert; and WBEV Radio Station Reporter Kevin Haugen.

The Non-Committee Member County Board Supervisors that were in attendance did not request payment for attending the meeting.

Chairman Kottke called for nominations for the office of Secretary of the Executive Committee. Motion by Marsik to nominate Berres, seconded by Sheahan-Malloy. Motion by Frohling, seconded by Sheahan-Malloy to close nominations and cast a unanimous ballot for Berres as Secretary. Motion carried.

There was no public comment.

Motion by Schmidt, seconded by Marsik, to approve the May 8, 2018 minutes as presented. Motion carried.

ERP Project Director Ross Winklbauer provided a brief update on the ERP Project. Mr. Winklbauer reported that the fundamental review sessions are completed, and the analysis sessions have begun. Mr. Winklbauer further reported that the ERP Project Weekly Update is provided to the Project Team each Friday, and the ERP Project Publication is sent out monthly. Mr. Winklbauer reported that Tyler Munis is onsite June 5-6, 2018, and the Public Records Committee will be meeting June 5, 2018 to discuss the development of a policy for records related to the ERP project.

Dodge County Sheriff's Office Communications Director Christine Churchill provided a brief oral report to the Committee regarding an out-of-state travel request. Ms. Churchill reported that the out-of-state travel request is for Communications Sergeant Jeremy Grossman and Corrections Corporal Art Elsner to attend the Spillman User Conference to be held in Salt Lake City, Utah, on November 10-15, 2018. Ms. Churchill reported that the attendance at this conference is vital for the continued success of Spillman operations. Motion by Marsik, seconded by Frohling to approve the out-of-state travel request. Motion carried.

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Thrive- ED President Vicki Pratt appeared before the Committee to provide a summary on Year One of Economic Development in Dodge County. Dodge County Planning and Economic Development Administrator Nathan Olson distributed to the Committee a document entitled *Dodge County Labor Basin, Labor Availability Analysis – 2018 With Emphasis on Manufacturing Employment; Jagler: Barry sees the I-94 corridor from Milwaukee to Illinois as a prolific business hub; The Wall Street Journal, Rural America has Jobs. Now It Just Needs Housing; and The Wall Street Journal – How Bad Is the Labor Shortage? Cities Will Pay You to Move There*. Ms. Pratt summarized the following:

- Dodge County is a manufacturing powerhouse in that 27.3% of jobs in Dodge County are in the manufacturing sector, 17.3% in production;
- Wisconsin Taxpayers Alliance (WISTAX) projects that by the year 2040, residents aged 65 and over will increase by 100.2%;
- 2015 data indicated that 60% of Dodge County residents left the county for work;
- ALICE (Asset Limited, Income Constrained, Employed) report showed that there is a lack of discretionary dollars to be spent after expenses – cannot support retail if no discretionary dollars;
- Dodge County Labor Basin population is 657,906, which includes all or a portion of eight counties;
- Some barriers to growth: no available workers, no skilled workers, lack of transportation, and lack of affordable housing for workers;
- Long Term Recommendations – attract younger residents, establish a county task force;
- Short Term Recommendations: county-wide housing study, improve county-wide cell phone reception, and education of municipal offices for industrial growth.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding the Role of Emergency Management. Ms. Nehls reported the workload and request for services of the Emergency Management Office has greatly increased in recent years, therefore, the Emergency Management Office is considering the creation of a third full-time Emergency Management employee. Ms. Nehls further reported that she is in the process of gathering additional information. Supervisor Marsik requested that a JDQ be established if this position is created. County Administrator Jim Mielke commented that this will be an ongoing discussion, and will be placed as an item on the July 2018 agenda of the Executive Committee.

County Board Supervisor Jeff Schmitt provided a brief oral report to the Committee regarding a Resolution Proposing an Advisory Referendum to Establish a County Executive Form of Government. Supervisor Jeff Schmitt distributed to the Committee the draft Resolution, and commented that the purpose of the Resolution would be to allow the electorate to choose the form of county government because the electorate did not have that option in 2008, when Dodge County adopted Resolution 07-80 to operate under the Administrator form of government. Supervisor Jeff Schmitt reported that the deadline to submit the referendum to the County Clerk's office is August 28, 2018 for the Resolution to appear on the November 6, 2018 General Election ballot. Discussion on this topic will continue at the July 2018 Executive Committee meeting.

Dodge County Clerk Karen Gibson provided a brief oral report to the Committee regarding the June 19, 2018 County Board meeting. Ms. Gibson reviewed the document entitled *2018 June Resolutions as of 5/25/18* that was included in the Executive Committee packet materials. Ms.

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Gibson reported that the agenda will also include a Resolution regarding a General Fund Transfer for the installation of safety glass in the Henry Dodge Office Building and the Administration Building, a Resolution from the Land Resources and Parks Committee, and confirmation of appointments by the County Administrator and County Board Chairman.

Mr. Mielke reported that there are no new claim for damages, and no updates on existing claims.

Mr. Mielke provided a brief oral report to the Committee regarding the proposed Health Insurance Consortium. Mr. Mielke reported that RFP's were issued on May 21, 2018, responses are due on June 11, 2018, and there has been a lot of interest by local municipalities and surrounding counties.

Mr. Mielke provided the Committee with a document entitled *Dodge County, Wisconsin, County Sales and Use Tax Revenue*. Mr. Mielke reported that the Five (5) Year Capital Improvement Plan (CIP) instructions will be provided to the departments on June 11, 2018, and responses are due by June 27, 2018. Mr. Mielke further reported that the Finance Committee will review the CIP at their July 10, 2018 and August 2018 meetings, followed by a Resolution to be presented to the County Board at the September 2018 meeting.

Corporation Counsel Kimberly Nass reported the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass reported on activities from the Taxation Committee. Three (3) In Rem petitions were filed:

- In Rem No. 1 – Includes all of the tax delinquent properties from 2015. The Taxation Committee acquired seventeen (17) parcels, eleven (11) parcels were listed for sale, and six(6) of those 11 have been sold, and one (1) has been listed on the Wisconsin Surplus Online Auction;
- In Rem No. 2 – Foreclosed five (5) parcels in the City of Beaver Dam. Closing with the City of Beaver Dam is scheduled for on or before June 19, 2018;
- In Rem No. 3 – Foreclosing on three (3) parcels,– one (1) vacant land in the Town of Rubicon, and two (2) parcels located in the Village of Randolph. Last day for redemption is July 17, 2018.

Ms. Nass reported that she has no updates for the Committee regarding the Wisconsin Counties Association Opioid Action.

Mr. Mielke reported that proposals from Hometown Glass for security glass installation at the Henry Dodge Office Building were included in the Executive Committee packet, and a Resolution will be presented to the Building Committee at their June 7, 2018 meeting.

Supervisor Frohling provided an oral report to the Committee regarding his attendance at the White House Summit held on May 23, 2018 in Washington, D.C. Supervisor Frohling reported that participants were given a basic tour of the White House, followed by meetings, wherein some of the following topics were discussed: immigration, veteran services, streamline of permitting for the Department of Transportation, support for agriculture, and opioid policies. Supervisor Frohling further reported that Supervisor Cathy Houchin was also in attendance.

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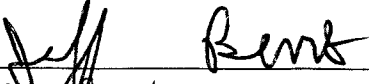
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Meeting adjourned at 9:55 a.m. by the order of the Chairman

The next regular meeting is scheduled for **Tuesday, July 10, 2018, at 10:15 a.m.**



Jeff Benes, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.